

IMAC/W-2 C&I IT Subcommittee - Minutes

Friday, June 9, 2006

Reminder: See meeting handouts for details on most topics listed below.

Attendees: Jill Jokela, Liz Green, Eduardo Zarate, Melissa Henderson, Divya Nidhi, Luann Page, Linda Auchue, Barb Apel, Jim Jones, Seth Mandel, Ramesh Rasipur, Brian King, Manuel Raynal. **On the phone:** Jacaie Coutant, Sheila Drays, Shirley Kitchen, Snehal Patel, Jeannie Brandl

1. Did introductions. Reviewed and approved April minutes as written. Agreed to tentatively plan on a June meeting on 6/9, but would make the final decision by 6/7 and communicate to the group.
2. Bob reviewed the updated CARES calendar (dated 5/2/06) and talked about both short and long-term plans at a high level.
3. Melissa reviewed all moves scheduled for the next 12 months.
4. Janet/Melissa gave an overview of ACCESS 4.0/CWW 2.0 scheduled for go live, 6/5/06 along with a revised discussion (from input from the last meeting) on ACCESS Report My Changes (RMC) approach. Original concept offered limited functionality across many categories of changes. New approach was going to have full functionality for one category – earned income (one of the most changed items) – in lieu of the original approach. Sample screens were presented and the group was generally in agreement to the approach. Good suggestions/input from the group – especially from Bill Blank – on the changes.
5. Bob gave a brief status of ECF and talked about some “issues” that had been raised about ECF performance. No one in attendance indicated any concerns or issues so Bob is assuming the “issues” were an isolated incident and not a wide-spread problem. Please contact Bob if there are any concerns or ongoing issues related to ECF speed.
6. Bob asked for ideas/input on an IT conference potentially planned for the Spring/Summer of 2007. No immediate ideas, but we will follow-up at future meetings to see if there is a need/interest.
7. Jim reviewed the DHFS CARES strategic direction document. Some discussion, no surprises or major concerns. As we move forward and drill down into more detail, we will continue to discuss with this group. Did talk about Notice redesign and a desire to make them more like ACCESS for ease of reading and comprehension (a.k.a. “Autumnize” them).

ACTION ITEMS:

- BEM Management Team/full IMAC to Update IMAC IT Charter
- Check on need for IT conference
- Discuss ASSET and its direction with input from Rick North and others, as appropriate.